



# HANTS & DORSET GARDENING SERVICES LTD

## COSHH RISK ASSESSMENT

**Risk Assessment Reference :** LONGBOW

Carefully examine your workplace and identify what can cause harm to people. Weigh up whether or not you have taken enough precautions. The aim is to make sure that no one gets hurt or becomes ill.

<b>Supplier:</b>	<b>Client:</b>
<b>Contact:</b>	<b>Date:</b> <b>Reference:</b> <b>Name:</b> <b>Signature:</b>

### Hospitals in the area

City	Name	Address	Phone
Salisbury	Salisbury District Hospital	Odstock Rd, Salisbury SP2 8BJ	01722 336262
Winchester	Royal Hampshire County Hospital	Romsey Road Winchester SO22 5DG	01962 824944
<b>Mobile Phone Signal Strength:</b> ( ) 1 ( ) 2 ( ) 3 ( ) 4 ( ) 5			
<b>Site Access Details:</b> Entrance opposite Law Courts			

### Staff Information

The following method statement has been developed to provide a safe system of work and must be adhered to at all times, any significant deviation from this system must first be authorised by your manager or safety representative. **Please read the entire sheet before beginning the procedure, if you have any questions please contact your manager or safety representative.**

<b>Task/ Process : Use of chemicals</b>
People at Risk : Employees, Contractors, Members of the Public, Visitors
<b>Product identifier</b>
<p>Trade name LONGBOW</p> <p>Product code (UVP) 05896401</p> <p>Relevant identified uses of the substance or mixture and uses advised against Use Herbicide</p> <p>Details of the supplier of the safety data sheet</p> <p>Supplier Bayer Environmental Science</p> <p>230 Cambridge Science Park</p> <p>Milton Road</p> <p>Cambridge</p> <p>Cambridgeshire CB4 0</p> <p>Classification of the substance or mixture</p> <p>Classification in accordance with Regulation (EC) No 1272/2008 on classification, labelling and packaging of substances and mixtures, as amended.</p> <p>Eye irritation: Category 2</p> <p>H319 Causes serious eye irritation.</p> <p>Acute toxicity: Category 1</p> <p>H400 Very toxic to aquatic life.</p> <p>Acute aquatic toxicity: Category 1</p> <p>H410 Very toxic to aquatic life with long lasting effects.</p>
<b>Hazards and Control Measures</b>
<p><b>Hazard :</b> Hazardous substances - Contact Staff risk skin problems, such as dermatitis, from contact with chemicals or respiratory problems from breathing vapour.</p> <p><b>Control Measures:</b></p> <ol style="list-style-type: none"> <li>1. All access doors to chemical storage are locked and warning signs displayed. Access prohibited to unauthorised employees and members of the public.</li> <li>2. Suitable PPE is worn including appropriate long gloves, eye protection (face shield), chemical suit</li> <li>3. Safe working practices are adopted and are assessed regularly by the Supervisor.</li> <li>4. Training is refreshed at suitable intervals and CPD is maintained in accordance with industry</li> </ol>

standards.

5. All relevant workers are suitably trained and hold the PA1 and PA2 Level Award for the Safe Use of Pesticides.

**Hazard :** Hazardous substances - Inhalation Staff and public - Workers risk respiratory disease such as asthma, from inhaling dust created by the work taking place.

**Control Measures:**

1. Suitable training and experience.
2. Workers are not present during the dustiest operations.
3. FFP3 Dust masks are used during sweeping up or other dusty work.

**Hazard :** Hazardous substances - Spillages Staff the public, and the environment – accidental release of chemicals can result in injury to people and the environment.

**Control Measures:**

1. All chemical preparation is carried out by suitable qualified and experienced employees.
2. All chemicals are stored securely in their original containers prior to mixing and replaced afterwards.
3. Suitable collection bunds are in place along with suitable spillage procedure to ensure an accidental release is controlled as soon as possible.
4. Suitable spillage kits available in all vehicles and in yard.

**Machine Safety & Maintenance:**

1. Machines such as manual an battery sprayers are visually inspected on a daily basis during clean down operations and checked for safe operation.
2. It is the operator's responsibility during daily checks to maintain correct power and water levels.
3. Any defects must be reported to the manager immediately.
4. Under no circumstances will any machines be left unattended at any time.
5. All staff and contractors have been instructed on the potential dangers of manual handling, and have received manual handling training.
6. Staff and contractors will not lift items of tools or equipment beyond their capabilities.
7. Heavy or awkward items will be broken down into smaller units or dual lifted where this is not possible

**General Precautions**

**Staff & Training**

The tasks will be carried out by PA1 PA6 qualified staff from Hants & Dorset Gardening Services Ltd. There is no one less than 21 years of age allowed to work alone on projects.

**Preparation & Induction**

A generic risk assessment will be carried out for all tasks which will be discussed with all members of staff and the sub-contractors, any queries or concerns will be raised with the contract manager who will ensure it is dealt with.

**First Aid**

It is the responsibility of the company to ensure adequate first aid provision for its staff. Adequate means provision of a trained first aider, suitable first aid equipment and/or the provision of an appointed person as a minimum. Each vehicle has a first aid kit in the glove box.

A trained first aider will be a suitable person who has attended an approved course of at least one day duration and he/she will re-train at least every three years on a course of not less than one day.

An Appointed Person is a person provided by the employer to take charge of the situation (e.g. to call an ambulance) if a serious injury/illness occurs in the absence of a first aider. The Appointed Person can render emergency first aid if trained to do so.

## **Waste Management**

### **Green Waste:**

All waste generated by grounds maintenance operations must be returned to the approved disposal site. Collect and transport contaminants in separate containers to the green waste. On arrival at the approved disposal site all green waste must be transferred either to a) a green waste skip or b) carefully added to the short term green waste heap. Ensure a valid/current Waste Carriers Certificate and that the site it is being transferred to is an approved disposal site.

## **Fire Procedures**

On hearing the alarm operatives will proceed immediately to the nearest fire assembly point. On hearing the alarm DO NOT try to fight the fire or return to collect personal belongings. If you believe that a member of the team is missing or still on the site, DO NOT return to the location, but DO inform a supervisor immediately or the emergency services on arrival to site.

## **Responsibilities for this document**

The Site Safety Leader is responsible for ensuring that all work is carried out in accordance with the company's safe systems of work, statutory requirements and industry best practice.

**ALL OPERATIVES SHOULD, IRRESPECTIVE OF THIS METHOD STATEMENT AND RISK ASSESSMENT, READ AND UNDERSTAND THE SAFETY POLICIES AND SAFETY DOCUMENTS CONTAINED IN THE COMPANY SAFETY HANDBOOK AND FOLLOW ANY RECOMMENDED PROCEDURES AND PRACTICES CONTAINED WITHIN.**

No variation to the detail of the final document must take place without prior advice to and discussion with the senior member of staff on site or client representative.

Any such variations must be formally recorded by both parties; significant variations may require the submission of a fully revised document to the client. Such variations must be formally recorded by both parties.